

## TUNNEL HILL COTTAGE

### Terms and Conditions Contract

2295 Island Highway West, Qualicum Beach, B.C. V9K 1G1

E-mail: [cottage@tunnelhill.ca](mailto:cottage@tunnelhill.ca) Phone: 250-927-0332

Please complete and sign this contract, and e-mail with Guest Rental Contract, to [cottage@tunnelhill.ca](mailto:cottage@tunnelhill.ca)

1. **Arrivals / Departures** -- Check-in time is 4:00 pm; check-out time is 11:00 am.  
No early check-in; no late check-out. Weekly reservations, in peak season, effective Saturday to Saturday.
2. **Non-Smoking Policy** -- Smoking is not permitted in Tunnel Hill Cottage, under any circumstance.  
Smoking permitted only in designated areas outside.
3. **No Pets Policy** -- Pets are not permitted in Tunnel Hill Cottage, under any circumstance.
4. **Damage Deposit** -- A damage deposit of CAD \$500.00 must be authorized at time of reservation confirmation. No charges will be made to your credit card provided the following damage deposit provisions are met:
  - a. No damage is done to Tunnel Hill Cottage or its contents, beyond normal wear and tear
  - b. No charges are incurred due to smoking inside, pets, contraband, or collection of rents or services rendered during the stay
  - c. No linens, towels are lost or damaged
  - d. All debris, rubbish, and discards are sorted and placed in garbage and recycle bins
  - e. Soiled dishes are placed in dishwasher and cleaned
  - f. All charges accrued during the stay are paid prior to departure
  - g. The renter is not evicted by the owner (or representative of the owner), or law enforcement (RCMP)
  - h. All keys are left as directed and the doors are locked
5. **Payment** – 50% due at time of reservation confirmation, with the balance due 90 days prior to arrival.  
For late reservations, full payment is required at time of reservation confirmation.
6. **Cancellation Policy** – No refunds for cancellations made after deposit or full payment is received and guest reservation is confirmed. \*\*Deposits, for reservations cancelled 90 days or more prior to arrival date, will be applied to a future reservation. Guest travel insurance is recommended to cover accommodation costs should unforeseen circumstances arise.
7. **Occupancy** – Rental rate is based on six (6) guests. Additional guest fee of \$20.00 per guest, per night, is applicable. Maximum occupancy for Tunnel Hill Cottage is eight (8).
8. **Housekeeping** – Tunnel Hill Cottage will be clean and ready for occupancy upon arrival. Full laundry and cleaning supplies are available for your use during your stay. Bed linens and bath towels are provided. We suggest you bring beach towels. We do not permit towels or linens to be taken from Tunnel Hill Cottage.
9. **No daily maid service** – For additional housekeeping services, please contact us re: fees.
10. **Written exceptions** – Any exceptions to the above Terms and Conditions must be approved, in writing, in advance.

*You may wish to keep a copy of this rental contract for your reference.*

I accept the above Terms and Conditions Contract for Tunnel Hill Cottage Vacation Rental.

Signature of cardholder: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

***We look forward to welcoming you to Tunnel Hill Cottage and the Tunnel Hill oceanfront estate.***

***Tunnel Hill is "what memories are made of....."***