

TUNNEL HILL COTTAGE

Guest Rental Contract

2295 Island Highway West, Qualicum Beach, B.C. V9K 1G1
Email: cottage@tunnelhill.ca Phone: 250-927-0332 Cell: 250-240-0977

In order to confirm your reservation; please complete and sign the Guest Rental and Terms and Conditions Contracts and email, within 48 hours, to cottage@tunnelhill.ca

Rental Information:

Names of all guests to occupy Tunnel Hill Cottage:

1 _____	5 _____
(Cardholder/Payee)	
2 _____	6 _____
3 _____	7 _____
4 _____	8 _____

Address of Cardholder/Payee _____

City _____ Province/State _____ Country _____ Zip/Postal Code _____

Phone: Home: _____ Cell: _____ Other: _____

Email: _____

Reservation Confirmation:

Arrival _____ Departure _____ Total length of stay _____

Rate: _____ / Per Week _____ / Per additional nights _____ / Per Month

Please Note:

1. Maximum occupancy for Tunnel Hill Cottage is eight (8). Check-in time is 4:00 pm. Check-out time is 10:00 am. No early check-in; no late check-out.
2. All rates are in Canadian Dollars (CAD) and are subject to 15% taxes (5% GST, 2% MRT and 8% PST/VAT). In addition, a CAD \$200.00 cleaning fee, per reservation, is applicable.
3. A damage deposit of CAD \$500.00 is required and must be authorized at time of reservation confirmation. No charges will be processed on your credit card provided all damage deposit provisions are met. Please see Tunnel Hill Cottage Terms and Conditions Contract.

Credit Card Information and Authorization:

Visa Master Card _____ Expiry: _____ Security: _____
(3 digits on back of card)

Name as it appears on Credit Card: _____

Billing address for Cardholder/Payee _____
(if different from above)

You may wish to keep a copy of this rental contract for your reference.

I agree with the above Guest Rental Contract for Tunnel Hill Cottage Vacation Rental.
I accept and approve charges made to my credit card for above rental.

Signature of cardholder: _____ Date: _____

TUNNEL HILL COTTAGE

Terms and Conditions Contract

2295 Island Highway West, Qualicum Beach, B.C. V9K 1G1

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Please complete and sign this contract, and e-mail with Guest Rental Contract, within 48 hours, to cottage@tunnelhill.ca

1. **Arrivals / Departures** -- Check-in time is 4:00 pm; check-out time is 10:00 am.
No early check-in; no late check-out. Weekly reservations effective Friday to Friday.
2. **Non-Smoking Policy** -- Smoking is not permitted in Tunnel Hill Cottage, under any circumstance.
Smoking permitted only in designated outdoor areas.
3. **No Pets Policy** -- Pets are not permitted in Tunnel Hill Cottage, under any circumstance.
4. **Damage Deposit** -- A damage deposit of CAD \$500.00 must be authorized at time of reservation confirmation. No charges will be processed on your credit card provided the following damage deposit provisions are met:
 - a. No damage is done to Tunnel Hill Cottage or its contents, beyond normal wear and tear
 - b. No charges are incurred due to smoking indoors, pets, contraband or collection of rents or services rendered during the stay
 - c. No linens, bedding, blankets or towels are lost or damaged
 - d. All debris, rubbish, and discards are sorted and placed in recycle and garbage bins
 - e. Soiled dishes are placed in dishwasher and cleaned
 - f. All charges accrued during the stay are paid prior to departure
 - g. The renter is not evicted by the owner (or representative of the owner), or law enforcement (RCMP)
 - h. All keys are left as directed and the doors are locked
5. **Payment** – 50% due at time of reservation confirmation, with the balance due 90 days prior to arrival.
For late reservations, full payment is required at time of reservation confirmation.
6. **Cancellation Policy** – No refunds for cancellations made after deposit or full payment is received and guest reservation is confirmed. Guest travel insurance is recommended to cover accommodation costs should unforeseen circumstances arise. **Deposits, for reservations cancelled 90 days or more prior to arrival date, will be applied to a future reservation.
7. **Occupancy** – Maximum occupancy for Tunnel Hill Cottage is eight (8).
8. **Housekeeping** – Tunnel Hill Cottage will be clean and ready for occupancy upon arrival. Full laundry and cleaning supplies are available for your use during your stay. We suggest you bring beach towels. We do not permit towels, linens, bedding or blankets to be taken from Tunnel Hill Cottage.
9. **No daily maid service** – For additional housekeeping services, please contact us re: fees.
10. **Written exceptions** – Any exceptions to the above Terms and Conditions must be approved, in writing, in advance.

You may wish to keep a copy of this rental contract for your reference.

I accept the above Terms and Conditions Contract for Tunnel Hill Cottage Vacation Rental.

Signature of cardholder: _____ Date: _____

Print Name: _____

We look forward to welcoming you to Tunnel Hill Cottage and the Tunnel Hill oceanfront estate.

Tunnel Hill is "what memories are made of....."